

Shared Home Office Planning Guide

Six steps to design a workspace for two

Six steps to a shared office

- 1 Map how you both actually work**
Note call frequency, focus needs, and whether either of you spreads out paperwork before choosing furniture.
- 2 Choose a desk layout that fits the room**
Back-to-back, parallel, L-shaped, or a room-divider desk each need a different room shape.
- 3 Separate the two workspaces without a wall**
A tall bookcase or open shelving unit between desks works as a visual and acoustic buffer.
- 4 Plan ergonomics for two different people**
Consider a sit-stand desk or adjustable chairs when heights differ between the two of you.
- 5 Split shared and individual storage**
Keep shared items like a printer central; give each person their own drawers for personal supplies.
- 6 Light it so neither person is backlit on calls**
Sit perpendicular to windows and add a task lamp at each desk.

Want help planning your space?

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